

DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 10th January 2018 at the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming (Vice Chair), Muir, Fowler, Collins & Walsingham.

In attendance: Mrs. S. Parker (Parish Clerk) and 1 resident.

Open Forum: a resident asked for clarity regarding the Parish Council's donation towards the refurbishment of the Church Street Rooms. Thanks were conveyed to Mr. T. Kiely, Mr. S. Kiely & Mr. S. Palmer for dismantling and disposing of the village Christmas Tree.

1. **Apologies for absence:** received and accepted from Cllr. Fox.
2. **District, County Councillor & Police Reports:** none reported.
3. **Minutes of the Parish Council meeting held on December 13th 2017:** Approved & signed as an accurate record.
4. **Councillors' Declarations of Interest:** none noted.
5. **Clerk's & Chairman's reports on matters outstanding:**

09/16 Neighbourhood Planning – a Neighbourhood Planning meeting was held on January 9th, at which Batul Dungarwalla was elected Chair. The role of secretary will be filled on a rota basis. Meetings, in the short term, will be held on a monthly basis. Councillors agreed to designate a Neighbourhood Area, the area being the whole of Corby Glen Parish. Clerk to submit application to SKDC. Councillors also agreed to commence the funding process for this project.

69/16 Dyke next to allotments on Tanners Lane – Clerk to contact Highways to ask for a kerb to be installed next to the dyke. The verge markers will remain until an alternative solution is in place.

55/17 Making good the grass verge on Tanners Lane – new 10 traffic cones have been purchased to protect the grass until the verge markers can be installed.

66/17 Registration of triangular piece of land at bottom of Tanners Lane – registration form has been submitted.

67/17 Loss of Post Office services to local businesses – the new owners of The Pantry, renamed March Hare Bakery & Tearooms @ The Pantry, have applied to reopen the Post Office on-site. We have been informed this process could take 4 – 6 months. Morton mobile service is under a lot of pressure and the Post Office are, at present, unwilling to add further stops to the route as we will potentially have something more permanent in the future. They will, however, review the route in due course.

79/17 (06/16) Parking in Barleycroft Road & Bourne Road Bungalows – SKDCs Property & Development department have informed the Parish Council that there may be funds available this financial year to start the improvement scheme on Bourne Road. If not, it is programmed for the financial year 2018/19. SKDC are still considering the parking situation in Barleycroft Road because of the large number of privately owned properties there. The funding is intended to address parking problems associated with SKDC households.

80/17 Clerk's appraisal January 2018 – to be held on Monday January 22nd.

6. **Matters to be resolved:**
7. **Circulated correspondence:** none noted
8. **Reports from Committees:**
 - Planning:** none noted
 - Greens Committee:** none noted

9. Payments and Accounts

- (i) Bank balances - monthly update approved as set out below.
- (ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below.

Payments and Accounts

Opening Bank balance from 1st December 2017	£12,390.23
Income received on bank statement	
<u>Invoices cleared on bank statement</u>	
Harwood Builders – repair toddler tower posts	£291.60
LALC – J. Walsingham Councillor training	£25.00
D. Warden – grass cutting November	£160.00
S. Kiely – 13 cuts War Memorial grass	£130.00
CDPC – Community cleaner November	£129.44
S.Parker – clerks wages & expenses October & November	£587.18
S. Honeywood – Christmas expenses	£140.00
Closing Bank Balance 31st December	£10,927.01
<u>Cheques to be authorised/cleared:</u>	
Grimsthorpe Estate – Christmas Tree (to clear)	£180.00
The Simpsons – donation for power for Christmas lights (to clear)	£25.00
CDPC – Community cleaner December	£129.44
S.Parker – clerks wages & expenses December	£286.49
M. Cooper electricity for Barleycroft/Pridmore path lighting	£100.00
Land Registry registration fee	£40.00
Birkholme Farms, dyke clearing	£180.00
Estimated remaining NatWest bank balance (excluding Defibrillator fund & play equipment fund)	£9,986.08 £ 8,408.67)

Defibrillator Fund (as of December 31st 2017)

Total banked to date (inc. VAT refunds):	£2,383.80
Purchases to date (inc. VAT):	<u>£1,761.40</u>
Fund remaining:	£622.40

Play Equipment Fund (as of December 31st 2017)

Total banked to date (inc. VAT refunds):	£41,425.44
Purchases to date (inc. VAT):	<u>£40,470.43</u>
Fund remaining:	£955.01

10. Matters to be further discussed at this meeting:

49/17 Annual Play Area Inspection – protective sleeves will be attached to the new timber stilts at a cost of £75 plus VAT..

75/17 Community Speedwatch Initiative – Cllr Walsingham agree to obtain information from Rutland County Council to assist the Parish Councils decision in this matter.

76/17 Safety matting under rocking horse needs cleaning – it was agreed to obtain a quote from David Warden for the work.

77/17 Replacement/removal of litter bin between the Primary School & Methodist Church – the litter bin is damaged, and someone keeps putting it back on the other side of the path to gain access to the Primary School. It was agreed it would be replaced with a lamppost bin up to a cost of £100.

01/18 Parish Council's planning application process – if the Parish Council does not meet to discuss an application and no comments are made, clerk to minute 'no comments made' rather than no objections.

02/18 Management of Greens Committee – it was agreed to rename the Greens Committee as 'the Greens Working Group'. It was agreed the group should have the ability to spend up to £250 without prior authorization, for necessary items relating to the Green.

03/18 Recording votes in the minutes – successful motions are currently minuted as 'agreed' with no further details regarding how many councillors voted which way eg 5:2 for. This is legal and adheres to the requirements as stated in the Parish Councils Standing Orders. It was proposed that the actual details of voting numbers should be minuted. A recorded vote was requested, the results being: 1 vote for – Cllr Fowler, 2 votes against – Cllrs Honeywood & Collins, and 3 abstentions – Cllrs Lamming, Muir & Walsingham.

04/18 2018 War Memorial Grass Cutting – it was agreed Mr. S. Kiely will continue cutting the grass around the War Memorial for 2018 at a cost of £10 per cut.

11. Next meeting confirmed to take place at 7.30pm at the Willoughby Gallery on Wednesday February 7th 2018.

Neighbourhood Planning meeting to take place at 7.30pm at the Willoughby Gallery on Monday February 5th 2018.

Meeting closed at 8.26pm.

Mrs. Sara Parker - Parish Clerk