

# DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 13<sup>th</sup> February 2019 at the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming, Muir, Fowler, Fox, Collins & Walsingham.

In attendance: Cllr N. Robins, PCS S. Bowden, 2 residents & Mrs. S. Parker (Parish Clerk).

**Open Forum:** It was reported the bench on the Green has been repaired. Potholes have been marked with yellow paint around the village ahead of being repaired. A villager presented the views of Mussons Close residents regarding planning application S18/1554 land in Mussons Close (agenda point 05/19). Residents stand behind their previous letter of objection, and believe all previous reasons still stand for SKDC to object to the application. They stand by the belief that the land was always intended to be open space.

1. **Apologies for absence:** none noted.
2. **District, County Councillor & Police Reports:** Cllr Robins reported that the preparations for the Bourne CiCLE Festival are on track. The SKDC Visitor Guide has been published, and there is a visitor centre in Downtown. PCSO S. Bowden reported there has been an increase in petty crime in the area. The number of burglaries has increased and dirt bikes are active in Twyford Woods. Hare coursing has not been a significant issue in this area. It was reported there is a planned £25 increase in the police element of the Council Tax. If not approved police officer numbers will be cut.
3. **Minutes of the Parish Council meeting held on January 9<sup>th</sup> 2019:** Approved & signed as an accurate record.
4. **Councillors' Declarations of Interest:** none noted.
5. **Clerk's & Chairman's reports on matters outstanding:**

**09/16 Neighbourhood Planning** – the first meeting of 2019 has been held, and a funding application will now be progressed. Monthly meetings will be held, although Committee numbers are very low at present. Future meetings will be held at the Church Street Rooms at a cost of £10/meeting. The Parish Council will cover this cost until the grant funding is available.

**18/18 Post Office Mobile Van Service** – Exact times and location still to be confirmed by the Post Office.

## 6. Matters to be resolved:

## 7. Reports from:

**Planning: to consider planning applications received prior to and after the publication of the agenda**

S18/1495 Miller, Church Street	refurbish extension	approved by SKDC
S18/2132 Smith, Swinstead Road	retrospective application	approved by SKDC
S18/2253 Smith, Pridmore Road	certificate of lawfulness	certificate not granted
S19/0051 Teillant, Old Rectory	window details	approved by SKDC
S19/0004 Teillant, Old Rectory	ironmongery details	approved by SKDC

**Greens Working Group:**

## 8. Payments and Accounts

- (i) Bank balances - monthly update approved as set out below.
- (ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below.

## Payments and Accounts

Opening Bank balance from 1st January 2019	£ 11,833.59
Income received on bank statement	
<u>Invoices cleared on bank statement</u>	
House of Flags – village flag cost (to clear)	£156.46
Corby Glen Parochial Council	£100.00
CDPC – Community cleaner December	£132.85
M. Cooper – electricity to lights Barleycroft/Pridmore cut through	£100.00
S.Parker – clerks wages & expenses December	£391.33
J. Willison – tree works the green	£100.00
Closing Bank Balance 31 <sup>st</sup> January	£10,852.95
<u>Cheques to be authorised/cleared:</u>	
CDPC – Community cleaner January	£132.85
S.Parker – clerks wages & expenses January	£300.41
Harwood Builders – repairs /paint beacon basket	£210.00
Estimated remaining NatWest bank balance (excluding Defibrillator fund & play equipment fund)	£10,209.69 £8,811.08)

<u>Defibrillator Fund</u>	
Total banked to date (inc. VAT refunds):	£2,383.80
Purchases to date (inc. VAT):	<u>£1,850.20</u>
Fund remaining:	£533.60

<u>Play Equipment Fund</u>	
Total banked to date (inc. VAT refunds):	£41,425.44
Purchases to date (inc. VAT):	<u>£40,560.43</u>
Fund remaining:	£865.01

<u>Neighbourhood Plan Costs</u> (to be repaid on receipt of grant funding)	
Costs to date	£351.79
Total:	£351.79

**10. Matters to be further discussed at this meeting:**

**02/18 Risk assessments on events organised by the Parish Council (DF)** – a rough draft was issued to Councillors and a discussion took place to determine how detailed it should be. Councillors to comment on the draft at the March meeting.

**05/19 S18/1554 Dawson, Mussons Close** – the possible transfer of land to the Parish Council was discussed, but it was agreed unanimously that the reply to SKDC should be to reinforce the Parish Council's objection to the planning application.

**06/19 Finding Fitness** – an email was received from Finding Fitness. The initiative was to help the PC apply for funding to run holiday sports activities. It was agreed unanimously that the PC did not wish to pursue this, however, Cllr Robins asked for the contact details so he could pass them to ISK.

**07/19 Dog Poo Bags** – it was agreed unanimously to purchase 2000 eco friendly dog poo bags at a cost of £38.95.

**08/19 Bourne CiCLE Festival** – the idea of hand-held flags for the race will be discussed at the April meeting.

**09/19 Wobbly step at top of Laxtons Lane** – There are two loose steps at the top of Laxtons Lane. It was agreed unanimously to ask Paul Harwood to repair the steps up to a cost of £50.

**10/19 Clerk's resignation** – the job has now been advertised on the village noticeboard and has been emailed to all clerks in Lincolnshire.

**11/19 Year End Audit** – it was agreed unanimously to appoint Fiona Hatchman to carry out the internal audit at a cost of £80.

**12/19 Litter Picking** – there is a lot of litter on the verges of the A151 towards Corby Birkholme. It was agreed a litter pick would take place on Saturday April 13<sup>th</sup>, meeting on the village green at 10am. Clerk to arrange the loan of litter pickers, high viz vests and bags from SKDC.

**13/19 Strip of grass between Pridmore Road & Tanners Lane** – it was agreed unanimously to ask John Willison to clear, rake and seed the land at a cost of £50.

**14/19 Green & General Waste Skips** – it was agreed (5 for: 2 abstentions) not to hire general or garden waste skips this Spring.

**11. Next meeting confirmed to take place at 7.30pm at the Willoughby Gallery on March 13<sup>th</sup> 2019.**

Meeting closed at 9.00pm.

Mrs. Sara Parker - Parish Clerk