

# DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 13<sup>th</sup> March 2019 at the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming, Muir, Fowler, & Collins.

In attendance: Mrs. S. Parker (Parish Clerk) & 1 resident.

**Open Forum:** nothing noted.

1. **Apologies for absence:** Cllrs Robins, Fox & Walsingham.
2. **District, County Councillor & Police Reports:** none noted.
3. **Minutes of the Parish Council meeting held on February 13<sup>th</sup> 2019:** Approved & signed as an accurate record.
4. **Councillors' Declarations of Interest:** none noted.
5. **Clerk's & Chairman's reports on matters outstanding:**

**09/16 Neighbourhood Planning** – a meeting was held on March 5<sup>th</sup> with two new attendees. The grant application work is continuing.

**18/18 Post Office Mobile Van Service** – Exact times and location still to be confirmed by the Post Office.

**10/19 Clerk's resignation** - 3 candidates applied and were interviewed for the role of Parish Clerk. It was agreed unanimously to offer the position to Mrs. S. Woodman. The proposed start date is April 1<sup>st</sup>, with the current clerk stepping down on March 31<sup>st</sup>. Current clerk to draw up a contract of employment and to arrange the handover.

6. **Matters to be resolved:**

7. **Reports from:**

**Planning: to consider planning applications received prior to and after the publication of the agenda**

S19/0278 Roberts, March Hare Tea Rooms	change of use	no objections (4 for, 1 against), comments submitted
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S18/0452 Golby, Swinstead Road	outline planning	approved by SKDC
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**Greens Working Group:**

8. **Payments and Accounts**

(i) Bank balances - monthly update approved as set out below.

(ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below.

## Payments and Accounts

Opening Bank balance from 1st February 2019	£ 10,852.95
Income received on bank statement	
<u>Invoices cleared on bank statement</u>	
CDPC – Community cleaner January	£132.85
S.Parker – clerks wages & expenses January	£300.41
Harwood Builders – repairs /paint beacon basket	£205.00
Closing Bank Balance 28 <sup>th</sup> February	£10,214.69
<u>Cheques to be authorised/cleared:</u>	
CDPC – Community cleaner February	£132.85
S.Parker – clerks wages & expenses February	£346.46
Harwood Builders – re-bed slabs on Laxtons Lane	£53.00
Cllr Fowler – new lamppost bin	£72.00
Cllr Honeywood – website renewal cost for 2yrs	£97.06
LALC annual membership	£264.27
Estimated remaining NatWest bank balance	£9,249.05
(excluding Defibrillator fund & play equipment fund)	£8,811.08)

<u>Defibrillator Fund</u>	
Total banked to date (inc. VAT refunds):	£2,383.80
Purchases to date (inc. VAT):	<u>£1,850.20</u>
Fund remaining:	£533.60

<u>Play Equipment Fund</u>	
Total banked to date (inc. VAT refunds):	£41,425.44
Purchases to date (inc. VAT):	<u>£40,560.43</u>
Fund remaining:	£865.01

<u>Neighbourhood Plan Costs</u> (to be repaid on receipt of grant funding)	
Costs to date	£351.79
Total:	£351.79

**9. Matters to be further discussed at this meeting:**

**62/18 Risk assessments on events organised by the Parish Council (DF)** – deferred to September meeting.

**08/19 Bourne CICLE Festival** – the idea of hand-held flags for the race was discussed and a quote of 45p + VAT per flag has been obtained. Decision deferred to the April meeting.

**15/19 Annual Review of Risk Assessment** – Risk Assessment was approved unanimously without change.

**16/19 Annual Review of GDPR Policies** – Policies were approved unanimously without change.

**17/19 WW1 Research Group** – the group holds funds from the Willoughby Trust and the sale of the book which will be used to renovate the War Memorial. The War Memorial Trust offer 75% of the costs required for the renovation by way of a grant. The grant application must be submitted by the end of March. The WW1 Research Group requires PC permission to undertake the work and planning permission is also required. It was agreed unanimously the PC would support the renovation of the War Memorial. Clerk to: provide letter of permission/apply for planning permission/request permission from Historic England. PC will cover any costs incurred with the planning application.

**18/19 The establishment of new public rights of way / footpaths** – deferred to April meeting.

**19/19 The allotments off Tanners Lane – the maintenance of** – deferred to April meeting.

**20/19 Proposed closure of Grantham A&E** – Cllr Fowler will attend next meeting on March 19<sup>th</sup> and report back at the April meeting.

**21/19 District / Parish Council May elections** – nomination papers are available from the clerk. It was noted the May meeting scheduled for May 8<sup>th</sup> might have to be re-scheduled should an election take place in Corby Glen.

**22/19 Pre-Application Advice enquiry S18/2106** – to comment on the plans proposed by the Grimsthorpe and Drummond Castle Trust Ltd. Corby Glen: Residential Allocations.LV-H6: Swinstead Road / Bourne Road (SKLP320).

It was agreed unanimously to offer the following feedback:

- What access provision will there be over the A151 for pedestrians?
- Will traffic calming for the A151 be proposed?
- If a 20mph zone is proposed for the development, the same should apply to the whole of the village, other than the A151.
- 185 (250 including the Larkfleet site) houses cannot connect to the current drainage and sewerage system, as it is believed to be fully utilised and that an upgrade will be required.
- What retail provision will there be? The current retail units in the village cannot support a further 185 (250 including the Larkfleet site) houses due to size and location causing traffic/parking issues in the High Street.
- S106 education contribution required
- It is necessary to consider the site alongside Larkfleet's plans for the adjoining plot which the PC has not seen.
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Corby Glen Parish Council will comment officially once a full planning application has been submitted.

**11. Next meeting confirmed to take place at 7.30pm at the Willoughby Gallery on April 10<sup>th</sup> 2019.**

Meeting closed at 8.34pm.

Mrs. Sara Parker - Parish Clerk