

DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 10th April 2019 at the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming, Fowler, Walsingham & Collins.

In attendance: Mrs. S. Woodman (Parish Clerk) & 1 resident.

Open Forum: Issue raised concerning a small tree which has fallen into the river near Tanner's Lane. Councillors to investigate.

A period of reflection was held in memory of Lis Fox who had served the Parish Council as Clerk in the past.

1. **Apologies for absence:** Cllrs Robins, Fox & Muir.
2. **District, County Councillor & Police Reports:** none noted.
3. **Minutes of the Parish Council meeting held on March 13th 2019 & the EGM held on March 6th 2019:**
March 13th Minutes: There was discussion of two items. It was agreed to accept the minutes as written (3 for, 2 abstentions). The minutes were duly approved & signed as an accurate record. March 6th Minutes: The minutes were approved & signed as an accurate record.
4. **Councillors' Declarations of Interest:** none noted.
5. **Clerk's & Chairman's reports on matters outstanding:**

09/16 Neighbourhood Planning – no meetings have been held since March 5th. The next meeting is planned for May.

18/18 Post Office Mobile Van Service – Councillors welcomed the news that the Post Office plan to start the service on April 15th 2019. The van will park in Corby Glen at the car park next to the Church Street Rooms at the following times: Mondays – no service; Tuesdays: 3.00 – 4.00pm; Wednesday: 9.00 – 10.00am; Thursday 3.00 – 4.00pm; Friday: 3.00 – 4.00pm. The Post Office will locate announcements in the Corby Glen area and details will be published in The Link and on appropriate Social Media.

6. **Matters to be resolved:**
7. **Reports from:**
 - Planning: to consider planning applications received prior to and after the publication of the agenda**
 - S19/0618 Parish Council – War Memorial Repairs**
SKDC Planning require more information. Cllr Honeywood will meet with the Clerk outside this meeting to complete the required form.
 - Greens Working Group:** No update
8. **Payments and Accounts**
 - (i) Bank balances - monthly update approved as set out below.
 - (ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below.

Payments and Accounts

Opening Bank balance from 1st March 2019	£ 10,214.69
Income received on bank statement	
<u>Invoices cleared on bank statement</u>	
CDPC – Community cleaner February	£132.85
S.Parker – clerks wages & expenses February	£346.46
Harwood Builders – re-bed slabs on Laxtons Lane	£53.00
Cllr Fowler – new lamppost bin	£72.00
Cllr Honeywood – website renewal cost for 2yrs	£97.06
LALC – annual membership	£264.27
Closing Bank Balance 31st March	£9,249.05
<u>Cheques to be authorised/cleared:</u>	
CDPC – Community cleaner March	£132.85
S.Parker – clerks final wages & expenses March	£318.99
MCS grass cutting March	£144.00
Data Protection fee	£40.00
Church Street Rooms Hire – First Aid Course	£15.00
Church Street Rooms Hire – Neighbourhood Planning	£10.00
Estimated remaining NatWest bank balance	£8,588.21
(excluding Defibrillator fund & play equipment fund)	£7,189.60

<u>Defibrillator Fund</u>	
Total banked to date (inc. VAT refunds):	£2,383.80
Purchases to date (inc. VAT):	<u>£1,850.20</u>
Fund remaining:	£533.60

<u>Play Equipment Fund</u>	
Total banked to date (inc. VAT refunds):	£41,425.44
Purchases to date (inc. VAT):	<u>£40,560.43</u>
Fund remaining:	£865.01

<u>Neighbourhood Plan Costs</u> (to be repaid on receipt of grant funding)	
Costs to date	£361.79
Total:	£361.79

9. Matters to be further discussed at this meeting:

08/19 Bourne CICLE Festival – 250 hand waving flags to be purchased at the quoted cost of 45p + VAT per flag to the village flag design produced by Liz Partridge. Discussions with District Councillor and the option to involve other village groups deferred until next meeting.

17/19 WW1 Research Group –planning application for cleaning war memorial discussed under planning.

18/19 The establishment of new public rights of way / footpaths – deferred to May meeting.

19/19 The allotments off Tanners Lane – the maintenance of – deferred to May meeting.

20/19 Proposed closure of Grantham A&E – Cllr Fowler attended the meeting on March 19th and reported that it was not productive.

21/19 District / Parish Council May elections – As only 7 nominations were received for the 9 seats, the election was deemed uncontested and the 7 applicants duly appointed. It was considered desirable to co-opt 2 further members. It was therefore decided that the 2 vacancies should be advertised and potential candidates asked to attend the next meeting. It was noted that if more than 2 apply, then a vote will be taken. It was further noted Cllr Honeywood remains in office as chairman until the next meeting on May 8th. Councillors were reminded to submit their election expenses before the end of May.

23/19 Annual Insurance due 1st June – Quote for renewal not yet received. Deferred to May meeting

24/19 CDPC change in admin fee for Community Cleaners – Colsterworth & District Parish Council are increasing their fee for administration from £5 to £10 per month. The implications of taking the contract back in house were discussed. It was agreed to continue with the contract and accept the increased charge (3 for, 2 against).

25/19 Allotments and licensing of Green Space (JW) – A legitimate need was recognised but attempts to utilise private allotments or find alternative land had not been successful in the past. The possibilities raised by Community Gardens were discussed.

12/19 Litter Pick – confirmation of date and venue – As Tom Bagge has already done extensive work in this area recently, it was decided not to proceed with the planned litter pick. It was agreed unanimously that the Clerk would write a letter of thanks to Tom Bagge.

11. Next meeting:

As the next meeting encompasses the Annual Meeting of the Parish Council (to elect officers), the Annual Parish Meeting (for report(s) on the year and Open Forum for comments/questions from residents) and the monthly meeting of the Parish Council, the question of an appropriate start time for each meeting was discussed. The length of each meeting is unknown. It was therefore considered impractical to plan a start time for individual meetings. It was agreed unanimously that the start time for the first meeting remain at 7.30pm.

The next meeting confirmed to take place at 7.30pm at the Willoughby Gallery on Wednesday May 8th 2019.

Meeting closed at 8.36pm.

Mrs. Sue Woodman - Parish Clerk