

DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meetings held on Wednesday 8th May 2019 at the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming, Fowler, Walsingham, Parker & Cook.

In attendance: Cllr M Hill, Mrs. S. Woodman (Parish Clerk) & 2 residents.

Apologies for absence: Cllrs Robins, Fox & Collins

ANNUAL MEETING OF THE PARISH COUNCIL started at 7.45pm

The Clerk supervised the election of the officers for the coming year.

The following nominations were received:

Cllr Lamming as Chairman – nominated by Cllr Parker, seconded by Cllr Walsingham.

Cllr Walsingham as Vice-Chair – nominated by Cllr Parker, seconded by Cllr Lamming.

Nominations were approved and agreed by all.

To consider co-opting two new Councillors onto the Parish Council from the applications received.

Mrs Liz Hargreaves and Mrs Paula Muir introduced themselves and wished to be considered for co-option to the Parish Council.

Acceptance of Mrs Muir was proposed by Cllr Lamming and seconded by Cllr Parker; all agreed.

Acceptance of Mrs Hargreaves was proposed by Cllr Fowler and seconded by Cllr Lamming; all agreed.

Mrs Hargreaves and Mrs Muir were duly welcomed onto the Council.

Meeting closed 7.53pm

MONTHLY MEETING OF THE PARISH COUNCIL started at 8.00pm

Open Forum:

The Parish Council conveyed their thanks to Stephen Honeywood for his service to the village and to the Parish Council over the last 19 years, and was wished a happy retirement by all.

1. **Apologies for absence:** Cllrs Robins, Fox & Collins.
2. **District, County Councillor & Police Reports:** In Cllr Robins absence, Cllr Hill expressed Cllr Robins pleasure in being re-elected and regret he could not be present. He commiserated with Cllr Fowler. He referred to the approaching European elections.
Cllr Hill reported on Highways activity and re-iterated his attempts to achieve a permanent solution to the narrow Tanners Lane. Cllr Lamming noted that although the bollards are welcomed, the corner is a special concern.

After the conclusion of the public enquiry, work can now proceed on the Grantham Relief Road, starting with the link to the A1. Safety cutting of verges is now scheduled for three times a year. The hospital is expected to continue as is, with no prospect of a full scale A & E in the immediate future. The national shortage of GPs has been widely reported. Cllr Hill believes there will be a gradual move to a new model of care.
3. **Minutes of the Parish Council meeting held on April 10th 2019** – approved & signed as an accurate record.
4. **Councillors' Declarations of Interest:** none noted.
5. **Clerk's & Chairman's reports on matters outstanding:**
09/16 Neighbourhood Planning – a meeting had taken place the previous week. A questionnaire is being developed to be circulated to residents.
18/18 Post Office Mobile Van Service – now in operation and welcomed by the village. A permanent free advertising slot with the opening times will be included in The Link.
6. **Matters to be resolved:**
26/19 To consider approving the Annual return for year ended March 31st 2019 - Councillors resolved to approve the accounts (with 1 abstention due to not seeing audit figures ahead of meeting) and to sign the exemption certificate.
26/19/01 To approve the Annual governance statement 2018/19– Councillors resolved to approve the Annual governance statement with 1 abstention.
26/19/02 To approve the Accounting Statements 2018/19– Councillors resolved to approve the accounting statements with 1 abstention.

7. Reports from:

Planning: to consider planning applications received prior to and after the publication of the agenda

S19/0618 Parish Council – War Memorial Repairs

The required forms were completed and have been submitted by the clerk to SKDC. Awaiting further communication.

S19/0278 Mrs Roberts 1B Church Street Corby Glen – Proposed Change of Use from Self-Contained Flat to Holistic & Wellbeing Centre – SKDC permission granted.

S19/0692 Mr & Mrs Clink – Proposed single storey and rear extension – 21 Mussons Close – No objections

(I abstention due to a new councillor not seeing the paperwork ahead of the meeting)

Greens Working Group: No update

8. Payments and Accounts

(i) Bank balances - monthly update approved as set out below.

(ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below.

Opening Bank balance from 1st April 2019	£9,249.05
Income received on bank statement 2018/19 precept	£11,000.00
VAT Refund	£259.00
<u>Invoices cleared on bank statement</u>	
CDPC – Community cleaner March	£132.85
S.Parker – clerk’s final wages & expenses March	£318.99
MCS grass cutting March	£144.00
Data Protection fee	£40.00
Closing Bank Balance 30 th April	£19,872.21
<u>Cheques to be authorised/cleared:</u>	
(Church Street Rooms Hire – First Aid Course	£15.00)
(Church Street Rooms Hire – Neighbourhood Planning (the above not cleared)	£10.00)
Hampshire Flag Company – order 250 flags	£150.00
S.Woodman – clerk’s wages April	£237.16
HMRC – clerk’s PAYE	£59.20
MCS grass cutting April	£229.00
S.Woodman – clerk’s expenses April	£27.30
Additions – Annual Audit	£80.00
CDPC – Community cleaner March	£142.92
Estimated remaining NatWest bank balance	£19,064.55
(excluding Defibrillator fund & play equipment fund	£17,577.14)

<u>Defibrillator Fund</u>	
Total banked to date (inc. VAT refunds):	£2,383.80
Purchases to date (inc. VAT):	<u>£1,761.40</u>
Fund remaining: £622.40	

<u>Play Equipment Fund</u>	
Total banked to date (inc. VAT refunds):	£41,425.44
Purchases to date (inc. VAT):	<u>£40,560.43</u>
Fund remaining: £865.01	

<u>Neighbourhood Plan Costs (to be repaid on receipt of grant funding)</u>	
	£361.79
Church Street Rooms Hire – Neighbourhood Planning	<u>£10.00</u>
	£371.79

9. Matters to be further discussed at this meeting:

08/19 Bourne CiCLE Festival – 250 hand waving flags to be ordered – cost £150. Clerk to contact Cllr Robins and enquire what other village groups are planning.

17/19 WW1 Research Group –planning application for cleaning war memorial discussed under Planning. Funding depends upon SKDC planning approval and outcome of grant application.

18/19 The establishment of new public rights of way / footpaths (RF) –Cllr Hargreaves has relevant experience and recommends clarifying footpaths and applying for the inclusion of any which are used but not included in the Definitive Map as soon as possible - given a deadline of 2026. To be discussed further at June meeting when local maps available.

19/19 The allotments off Tanners Lane – the maintenance of (RF) – ongoing.

23/19 Annual Insurance due 1st June – 3 quotes received from the Insurance Broker, which included an administration fee of £50. This had not been included on the previous occasion. The clerk was requested to query this. It was agreed by all to accept the quote, including the administration fee if this could not be removed.

The chairman formally welcomed the new councillors.

11. Next meeting:

The next meeting confirmed to take place at **7.30pm** at the Willoughby Gallery on **Wednesday 12th June 2019**.

Meeting closed at 8.49pm.

Mrs. Sue Woodman – Parish Clerk