

DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 10th July 2019 at the Willoughby Memorial Gallery, Corby Glen at 7.31pm.

Present: Cllrs Lamming (Chair), Collins, Cook, Hargreaves, & Walsingham

In attendance: Cllr N Robins, Mrs. S. Woodman (Parish Clerk)

Open Forum:

Cllr Collins reported that the tree and bush on land at the bottom of Coronation Road were in need of pruning and that she was happy to carry this out.

It was reported that the commemorative tree on the triangle of land at the bottom of Tanners Lane is dead, and the one nearby is ailing. Cllr Walsingham agreed to water the surviving tree. This is to be added to the agenda for the September meeting of the Parish Council.

Tom Bagge had reported that a manhole cover in Irnham Road was adrift. Cllr Cook offered to investigate.

The matter of the litter bin on The Green is to be raised with the Greens Committee at the September meeting as the litter picker had said he had no key.

The council was made aware that instances of anti-social behaviour have increased in the village recently, to such an extent that CCTV cameras have been installed by a resident. This is to be added to the agenda for the September meeting of the Parish Council.

The chairman reminded councillors that although there is no meeting scheduled for August, an extraordinary meeting can be called if it proves necessary to discuss urgent matters.

1. Apologies for absence: Cllrs Fowler, Muir, Parker

2. District, County Councillor & Police Reports: Cllr Robins reported that the government has introduced a 'Housing Delivery Test' to ensure District Councils build their quota of new houses. This applies to mixed housing, not just affordable homes.

There has been a change in procedures for new developments to encourage developers and planning teams to work together before submitting planned developments to the District Council.

The new cinema is due to open on July 19th, demonstrating the District Council delivering on its promises.

Negotiations are ongoing with Larkfleet homes regarding the development in Corby Glen. It is expected that 9 affordable units will be built and the rest of the site split into self-build plots.

3. Minutes of the meeting of the Council held on 28th June 2019 – approved & signed as an accurate record.

4. Councillors' Declarations of Interest: None noted.

5. Clerk's & Chairman's reports on matters outstanding:

17/19 WW1 Research Group – The Clerk awaits formal quotations from the main contractor and the company sub-contracted to renovate the railings before she can raise the necessary paperwork.

09/16 Neighbourhood Planning – Cllr Walsingham reported that the delayed questionnaire has

now been developed and should be circulated to all households early in August. Residents will have 5 – 6 weeks to reply. Additional questionnaires for family members with different views will be available. The data will then be collated.

34/19 Training for councillors and clerk – It was agreed that the Clerk could attend the LALC training day on September 11th.

6. Matters to be resolved:

46/19 To consider the amendment to Financial Regulation 6 to facilitate online payments

The proposed revised wording for the Financial Regulations was circulated.

It was resolved to accept the revised wording and amend the Financial Regulations accordingly. All in favour. No abstentions.

7. Reports from:

Planning: to consider planning applications received prior to and after the publication of the agenda – 2 Planning applications had been received on the day of the meeting:

S19/1153 (Binner, 4 High Street, single storey rear extension)

S19/0962 (Mountview Estates 17 Church St, boundary wall)

Councillors had not had an opportunity to study these. It was therefore agreed that the material would be circulated and that the clerk would feed comments / objections back to SKDC in an unofficial capacity. If the council needs to make comments /objections then an EOM will need to be called before July 31st 2019.

Greens Working Group: A proposal is being brought to the September meeting

8. Payments and Accounts

(i) Bank balances - monthly update approved as set out below.

(ii) Invoices for payment – No payments since the last meeting.

Opening Bank balance from 1st June 2019	£17,158.17
Income received on bank statement	
Invoices cleared on bank statement	
Cheques to be authorised/cleared:	
HMRC – clerk’s PAYE June	£59.40
S.Woodman – clerk’s wages June	£236.96
S.Woodman – clerk’s expenses June	£8.40
Fieldpaths Association – 1 year subscription	£5.00
CDPC – Community cleaner	£142.92
MCS grass cutting May	£229.00
Church Street Rooms – Neighbourhood Planning	£20.00
Estimated remaining NatWest bank balance	£16,456.49
(excluding Defibrillator fund & play equipment fund)	£14,969.08

Defibrillator Fund	
Total banked to date (inc. VAT refunds):	£2,383.80
Purchases to date (inc. VAT):	<u>£1,761.40</u>

Fund remaining:	£622.40
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<u>Play Equipment Fund</u>	
Total banked to date (inc. VAT refunds):	£41,425.44
Purchases to date (inc. VAT):	<u>£40,560.43</u>
Fund remaining:	£865.01

<u>Neighbourhood Plan Costs (to be repaid on receipt of grant funding)</u>	
Costs to date	£371.79
Church Street Rooms Hire – Neighbourhood Planning	<u>£20.00</u>
Total:	£391.79

9. Matters to be further discussed at this meeting:

08/19 Bourne CICLE Festival – The 6 second hand bicycles which have been ordered will already be painted yellow. Cllr Robins will provide the Clerk with Andrew Norman’s contact details so that she can track the order / delivery and liaise with Andrew regarding the placing around the village when delivered. It was agreed that one could be located in the village square outside Cllr Lammings house; the others on the 30mph signs at the approaches to the village.

The hand waving flags will be given to Cllr Collins prior to the event.

Clerk to contact both schools and ask them to inform parents that flags will be available on the day/s for children to collect from the Green.

18/19 The establishment of new public rights of way / footpaths (LH) –Cllr Hargreaves is pursuing the sustaining of existing bridleways and footpaths and researching and re-instatement of ones which have fallen out of use or disappeared, on behalf of the British Horse Society. She will continue to do so and will update the Council on future developments and seek their support as it becomes necessary. She stressed the importance of maintaining footpaths as the population of the village (and the country as a whole) increases.

27/19 Responsibilities of the Greens Working Group (Members / Responsibility / Budget) – Agenda item to be moved to section 7

28/19 Transfer of authority for the Bank Account – The clerk had identified that signatories are added and removed from Nat West business accounts via an on-line form which requires an electronic signature and scanned documents. She gave the chairman a copy of Nat West’s procedure and a hard copy of the on-line form for information.

29/19 Payment by BACS – electronic banking (DF) – The clerk circulated a process to support the authorisation of electronic payments. Councillors resolved that this procedure was acceptable. All in favour. No abstentions.

30/19 Defibrillator – Deferred until the next meeting.

31/19 Christmas Tree sourcing – Cllr Cook reported that the current price of an equivalent Christmas tree from a commercial source is likely to be of the order of £450 without delivery. He is continuing his investigations as one local supplier does not ‘open’ until July 16th.

32/19 Churchyard Extension – Deferred until September meeting as Revd Buckman was not present at this meeting.

39/19 Village Flag (TL) – Cllr Fowler has expressed a wish to stand down as custodian of the flags / flagpole. A new ‘custodian’ will be agreed at the September meeting. In the interim, the Village Flag will be raised as agreed at its inauguration on July 20th, and will continue to fly until the September

meeting. The council will in future agree in advance what flags will be flown routinely, and when. Clearly, the flag will also need to be flown for unexpected events.

It has been suggested that a 'plaque', possibly in the form of a laminated A4 sheet, could be attached to the flagpole to explain the flag being flown and the reason. The council approved this idea.

As part of publicising the inauguration of the flag on July 20th, Cllr Robins had been approached by the Stamford Mercury. The Clerk had followed this up, but requires more background information. Cllr Lamming will write a short piece for the Mercury by close of play Friday.

41/19 Councillor Vacancy – After some discussion it was agreed that the Clerk should contact SKDC to start the process for filling the Casual Vacancy left by the death of Cllr Fox. All in favour. No abstentions.

42/19 Hedge adjacent the Barleycroft / Pridmore Rd – Branches from adjoining properties are obstructing the footpath. Cllr Walsingham to speak to the property owners and request these be cut back.

43/19 Mussons Close Land – The Chairman updated the Council on the latest situation as reported by Mr Clink.

44/19 Land behind 39 Bourne Road – The Clerk had attempted to ascertain the ownership of this overgrown piece of land. It is not owned by SKDC or the developer of the adjoining site. She will request a search of the Land Registry at a cost of £4. All agreed. No abstentions.

In the meantime, the Clerk was requested to write to the resident who raised the issue to explain the position.

45/19 Review of emails councillors receive (TL) – Deferred until next meeting.

47/19 Entrance to Ron Dawson Hall (JW) – The flooding of the entrance to the Ron Dawson Hall is a long standing problem which has been raised in the past. Cllr Walsingham is to determine the situation from Lincolnshire County Council.

11. Next meeting:

The next meeting confirmed to take place at **7.30pm** at the Willoughby Gallery on **Wednesday 10th September 2019**.

Meeting closed at 9.24pm.

Mrs. Sue Woodman – Parish Clerk