

DRAFTMINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 11th September 2019 at the Willoughby Memorial Gallery, Corby Glen at 7.30pm.

Present: Cllrs Lamming (Chair), Collins, Cook, Hargreaves, Fowler, Muir, Parker & Walsingham

In attendance: Cllr N Robins, Cllr M Hill, Mrs. S. Woodman (Parish Clerk)

Open Forum:

Cllr Collins reported overgrown foliage from the Roman Catholic Church graveyard despite the resident repeatedly approaching the church authorities. Clerk to add to agenda for next meeting.

Mr Honeywood has offered to remove the wreaths from the war memorial. In future these should be removed more promptly, exactly when needs to be agreed.

Cllr Walsingham reported increased parking on the zig-zag yellow lines outside the school. Mr Walsingham to contact the school on his own account.

In response to an enquiry, Cllr Robins reported that the yellow cycles from the Bourne CiCLE race are gradually being removed.

1. Apologies for absence: none

2. District & County Councillor Reports: Cllr Robins reported that the District Council's finances were healthy. The previous Deputy Leader has been elected as the Grantham and Stamford Conservative Group Leader and will hopefully be elected as Leader of the Council at its next meeting. The Local Plan is progressing through the required stages towards adoption in January. It is likely that priorities will change and better financial controls be introduced. Work on Grantham East-West bypass is expected to re-start in January. The Designer Outlet Village proposed by Buckminster Estates is likely to be the one to be implemented as its design better supports the town centre entertainment facilities.

Cllr Hill reported that Fireman Sam is being replaced as Lincolnshire Fire Service's mascot as it does not reflect appropriate diversity. Although there are no issues with recruiting full time firefighters, recruiting part time retained firefighters is problematic. Cllr Robins agreed, believing the onerous recruitment process was a contributory factor. Although the Chancellor's Budget statement will result in extra money to the County Council for adult social care, there is increasing pressure on special needs care. The review of business rates has been deferred until 2021. There is on-going dispute amongst health visiting staff recently transferred from the NHS, only 10 the 150 health workers are on strike.

3. The Minutes of the EOM and the meeting of the Council held on 10th July 2019 and the EOM held on 7th August 2019 were approved & signed as an accurate record.

4. Councillors' Declarations of Interest: Cllr Walsingham declared a family interest in item 32/19 (Churchyard Extension). He wished to remain present but take no part in discussions.

5. Clerk's & Chairman's reports on matters outstanding:

17/19 WW1 Research Group – The Clerk has received formal quotations from the main contractor and the company sub-contracted to renovate the railings and raised the necessary paperwork.

09/16 Neighbourhood Planning – The questionnaire has been issued but was considered rather lengthy, and no space was available to record differing views within a household.

34/19 Training for councillors and clerk –The Clerk had attended the LALC training day and found it most worthwhile.

The Clerk had received a letter of thanks from St Barnabas' for the donation in memory of Cllr Fox.

6. Matters to be resolved:

7. Reports from:

Planning: to consider planning applications received prior to and after the publication of the agenda – Decision notices re S19/0962, S19/0881, S19/1153, S19/1171 & S19/1015 received

previously; permission granted. Decision notice re S19/1299 received immediately before the meeting; permission refused.

Greens Working Group: Cllr Fowler had drafted and circulated a suggested policy. To be put before the Council formally at the next meeting. Cllr Fowler retired from the Working Group and Cllr Hargreaves agreed to join Cllrs Collins and Walsingham – to be reviewed in the new year. The group was voted an annual budget of £250. Agreed unanimously. The group will develop its own rota for monthly playground inspections and recording of findings (Cllr Fowler has a template). The last inspection was by RoSPA on 7th August 2019.

8. Payments and Accounts

(i) Bank balances - monthly update approved as set out below.

(ii) Invoices for payment – Councillors resolved to approve payments as set out in schedule below.

Opening Bank balance from 1st July 2019	£17,158.17
Income received on bank statement	
Invoices cleared on bank statement	
Church Street Rooms Hire – Neighbourhood Planning	£20.00
HMRC – clerk’s PAYE June	£59.40
S.Woodman – clerk’s wages June	£236.96
S.Woodman – clerk’s expenses June	£8.40
CDPC – Community cleaner	£142.92
MCS grass cutting June	£229.00
Land Registry – search	£4.00
MCS grass cutting July	£464.00
CDPC – Community cleaner	£142.92
S.Woodman – clerk’s wages July	£237.16
HMRC – clerk’s PAYE July	£59.20
S.Woodman – clerk’s expenses July	£30.20
S Woodman – Donation St Barnabas re R Fox	£30.00
SKDC Electoral Services	£80.86
Playsafety – Playground Inspection	£107.40
LALC News – Subscription	£6.00
Cheques to be authorised/cleared:	
HMRC – clerk’s PAYE August	£59.20
S.Woodman – clerk’s wages August	£237.16
S.Woodman – clerk’s expenses August	£4.40
CDPC – Community cleaner	£142.92
T Lamming – Defibrillator pads	£93.60
MCS grass cutting August	£349.00
Estimated remaining NatWest bank balance	£14,408.47
(excluding Defibrillator fund & Play Equipment fund)	£13,122.46)

<u>Defibrillator Fund</u>	
Total banked to date (inc. VAT refunds):	£2,383.80
Purchases to date (inc. VAT):	<u>£1,855.00</u>
Fund remaining:	£585.80

Play Equipment Fund	
Total banked to date (inc. VAT refunds):	£41,425.44
Purchases to date (inc. VAT):	<u>£40,667.83</u>
Fund remaining:	£757.61

Neighbourhood Plan Costs (to be repaid on receipt of grant funding)	
Costs to date	£391.79
Total:	£391.79

It was resolved unanimously that the cost of the annual playground inspection should in future be taken out of the Playground Equipment Fund until the fund is completely used up.

9. Matters to be further discussed at this meeting:

28/19 Transfer of authority for the Bank Account: Councillors signed Natwest forms to transfer the correspondence address to the current clerk and to set up on-line banking in her name. These will be forwarded to the bank.

30/19 Defibrillator: Cllr Lamming had purchased new infant pads as the old ones were out of date, and will inspect the equipment weekly. Responding to a query as to when the defibrillator will be moved, Cllr Fowler explained that 3 people are needed to move it.

31/19 Christmas Tree sourcing: Adrian Baines of Grimsthorpe Estates can provide a tree for this year and probably next year. Clerk to contact him to confirm.

39/19 Village Flag – Responsibility: Cllr Lamming now has the flags and will continue to hold responsibility for the flags and flagpole with the assistance of Cllr Cook. The Clerk had compiled an initial draft of a calendar as to what flags should be flown when & for how long. This will be emailed to councillors & discussed at the next meeting. Cllr Lamming will list the flags currently owned by the Council and has repaired three flags. It was resolved unanimously to purchase the Lincolnshire flag from Cllr Fowler for £5.

41/19 Councillor Vacancy: As no election has been requested, it was agreed unanimously to proceed with the co-option process with a view to inviting prospective candidates to the October meeting.

42/19 Hedge adjacent the Barleycroft / Pridmore Rd: Closed

43/19 Mussons Close Land: The Council will continue to support Mussons Close residents in getting a final resolution.

44/19 Land behind 39 Bourne Road: The Land Registry reports that there is no registered owner for this land. The Clerk was requested to write to all residents expressing concern that garden waste is being deposited here. It was resolved by a majority that the Council should arrange to clear the space to look less messy – 6 for, 2 against, 0 abstentions.

32/19 Churchyard Extension: *(Item taken out of agenda order to enable Revd Buckman to attend).*

Revd Buckman joined the meeting and explained that there is no accurate map of the churchyard, resulting in grave diggers frequently encountering previous burials in what were believed to be clear areas. Geo-physical examination is prohibitively expensive. It was noted that all trees are protected.

In the relatively near future the churchyard will therefore have to be closed. Its maintenance will then become the responsibility of the Parish Council and all further burials of Corby Glen residents will have to be in Grantham or Bourne. Re-digging old graves (more than 100 years old) had been discussed, but it was felt that this would upset local families where descendants were still in the village. The churchyards of other local churches are not available.

The Church had hoped to extend the churchyard by using about ½ acre of the neighbouring glebe land, however Revd Buckman has recently been informed that the current tenant is unwilling to relinquish any of the land he currently leases.

The Council thanked Revd Buckman for attending the meeting and explaining the position. The matter will be further discussed at the January meeting.

45/19 Review of emails councillors receive: Communications now considered an appropriate level.

47/19 Entrance to Ron Dawson Hall: Cllr Hill reported that Highways have reviewed the entrance. Any kerbs required should be installed by the landowner. If there is a flooding problem, then photographic

evidence needs to be provided and the matter will then be reviewed further. Cllr Walsingham to inform Trevor Kiely.

48/19 Tree on triangle A151 / Tanners Lane: The silver birch tree was planted for the Queens jubilee, but is now dead – not a good site for a tree. Cllr Walsingham offered to remove the dead tree.

49/19 Litter in Spinney off Tanners Lane: Cllr Lamming will site a bin there in her capacity as village resident.

50/19 Increase in anti-social behaviour: Closed

51/19 Commercial possibilities for the Village Flag: Deferred to next meeting

52/19 Email addresses for councillors: It was agreed unanimously that the Clerk should investigate setting up email addresses for all councillors in the format cgpc.surname.

53/19 Playground Inspection Report: The report was accepted. Ongoing inspections will be undertaken by the Greens Working Group. No further action is deemed necessary at this time.

54/19 Overgrown hedges: Clerk to write to the owners of the properties in the area of the junction of High Street and Coronation Road requesting hedges be cut back.

55/19 Overgrown hedges on Tanners Lane Junction: Cllr Collins will action.

56/19 Teenage Shelter (AC): Deferred to next meeting.

57/19 Purchasing of RBL Wreath: It was resolved unanimously that Cllr Fowler purchase a wreath to the value of £20.

58/19 Presentation / Local Recognition: In hand.

59/19 Annual Review of PC Policies: Deferred to next meeting.

60/19 October Skips: It was resolved by a majority of 6 for, 2 against, 0 abstentions that a waste and a garden refuse skip should be ordered for Saturday October 12th 2019 & advertised in The Link. Clerk to order.

61/19 Risk Assessments: risk assessments of Parish Council activities e.g. Christmas Tree erection and lights to be explored further at the next meeting.

11. Next meeting:

The next meeting confirmed to take place at **7.30pm** at the Willoughby Gallery on **Wednesday 9th October 2019**.

Meeting closed at 9.30pm.

Mrs. Sue Woodman – Parish Clerk