

# DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 11<sup>th</sup> October 2017 at the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming (Vice Chair), Fowler & Fox.

In attendance: Mrs. S. Parker (Parish Clerk) and 4 applicants for the Parish Councillor vacancies.

**Open Forum:** nothing reported.

1. **Apologies for absence:** received and accepted from Cllr Muir.
2. **District, County Councillor & Police Reports:** none noted.
3. **Minutes of the Parish Council meeting held on September 13<sup>th</sup> 2017:** Approved & signed as an accurate record.
4. **Councillors' Declarations of Interest:** none noted.
5. **Clerk's & Chairman's reports on matters outstanding:**

**09/16 Neighbourhood Planning** – The Neighbourhood Planning public meeting held on Wednesday October 10<sup>th</sup> at the Willoughby Gallery was well attended and a number of residents have expressed an interest in being involved. It was agreed to proceed with the formulation of a Neighbourhood Plan and a meeting will be held in January 2018 to form a committee. Clerk to thank Anne de Voil for attending the meeting and sharing her experience from the Colsterworth Committee.

**69/16 Dyke next to allotments on Tanners Lane** – no quote has been received yet.

**51/17 Village Litter Pick** – a village litter pick has been organised to take place on Saturday October 14<sup>th</sup>, with volunteers meeting on the Green at 10am. Clerk to provide sacks, litter pickers and high viz vests. Clerk to contact Lincolnshire CVS to determine how many CVS volunteers may turn up.

**52/17 Horse Chestnut 8810 near War Memorial** – HC 8810 to be felled on Friday October 13<sup>th</sup>. Cllr Honeywood will put up a sign offering the timber free to village residents.

**53/17 Donation of a tree for the Green by the Smith family** – Clerk has spoken to the Smith family with a view to planting a tree at the bottom end of the Green. The triangle at the bottom of Tanners Lane is not suitable as the land is not owned by the Parish Council. The Smiths are to contact the PC to determine the tree type and exact location.

## 6. **Matters to be resolved:**

**50/17 Parish Councillor Vacancies** – There were 4 applications for the two vacant positions. After a brief discussion with the applicants, it was agreed all 4 would be considered for the vacancies. After 3 rounds of voting, it was agreed to appoint Mrs. Anne Collins and Mr. James Walsingham as Parish Councillors for Corby Glen. Mrs. Collins & Mr. Walsingham both signed their acceptance of office and DPI forms in front of the Proper Officer for the Council.

7. **Circulated correspondence:** email regarding a fire in the old wood yard – a large unattended fire in the old wood yard field was reported to the PC. It was agreed that as the fire was on private land the PC has no power to intervene. If such an incident occurs again, residents are advised to contact Environmental Health Services, SKDC.

## 8. **Reports from Committees:**

### **Planning:**

S17/1583	CG Primary School, tree works	work allowed by SKDC
S17/1818	Corby Glen Parish Council, fell HC8810 on Green	work allowed by SKDC

### **Greens Committee:**

## 9. **Payments and Accounts**

- (i) Bank balances - monthly update approved as set out below.
- (ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below.

## Payments and Accounts

Opening Bank balance from 1st September 2017	£15,107.47
Income received on bank statement	
<b><u>Invoices cleared on bank statement</u></b>	
D. Warden grass cutting August	£375.00
CDPC – Community cleaner August	£129.44
S. Parker – Clerk’s wages & expenses August	£287.09
Mr. S. Honeywood – website expenses	£34.56
Playsafety – RoSPA play area inspection	£105.00
Grant Thornton External Audit	£240.00
Closing Bank Balance 30 <sup>th</sup> September	£13,936.38
<b><u>Cheques to be authorised/cleared:</u></b>	
D. Warden grass cutting September	£260.00
CDPC – Community cleaner September	£129.44
P. Harwood – repairs to Laxton Lane handrail	£207.60
S. Parker – Clerk’s wages & expenses September	£290.29
Cllr R. Fox – replacement glass BT kiosk	£112.32
Estimated remaining NatWest bank balance	£12,936.73
(excluding Defibrillator fund & play equipment fund)	£11,303.40)

<b><u>Defibrillator Fund (as of September 30<sup>th</sup> 2017)</u></b>	
Total banked to date (inc. VAT refunds):	£2,383.80
Purchases to date (inc. VAT):	<u>£1,761.40</u>
Fund remaining:	£622.40

<b><u>Play Equipment Fund (as of September 30<sup>th</sup> 2017)</u></b>	
Total banked to date (inc. VAT refunds):	£41,237.36
Purchases to date (inc. VAT):	<u>£40,227.43</u>
Fund remaining: (VAT refund of £188.08 due October)	£1,009.93

### 10. Matters to be further discussed at this meeting:

**46/17 Condition of and future use of the BT kiosk** – it was agreed to move the defibrillator into the adopted BT kiosk.

**49/17 Annual Play Area Inspection** – it was agreed Paul Harwood would replace the struts of the toddler tower with new timber struts at a cost of £243 + VAT. The base of the struts will have a protective sheath around them to prevent future strimmer damage. Cost of putting similar sheath around the balance trail poles to be determined.

**55/17 Making good the grass verge on Tanners Lane** – it was agreed the previously purchased verge markers will be installed on the grass verge at the bottom of Tanners Lane.

**57/17 Remembrance Sunday – wreath / PA / leaf clearing** - it was agreed leaf clearing on the Green will take place at 10am on Saturday November 11<sup>th</sup>. Clerk to write to Richard Adcock to ask if he will kindly assist.

**58/17 Access to and parking on the Green near the War Memorial** – it was agreed the Clerk would ask the Primary School to put notes in book bags asking parents not to park on the Green at school drop off and pick up times.

**59/17 Planting of new trees on the Green** – costs for 6-7ft trees have been obtained. Cllr Fox to obtain costs for tree guards and planting kits. It was proposed to plant 4 7ft Lime trees, exact locations to be determined.

**60/17 Crown works to trees on the Green** – several trees on the Green need their crowns raised to 2.4m over the footpath and 5.2m over the highway. Exact trees to be determined.

**61/17 Weed management around the village** – it was determined the Parish Council can spray weeds in the village using child and pet friendly weed killer, as long as the instructions on the bottle are followed exactly. It was agreed Cllr Fox would purchase a suitable spray unit within the Greens budget.

**62/17 SKDC's draft Housing Strategy 2017-2021** – it was agreed no comments would be made as it is not relevant to Corby Glen.

**63/17 Council's support for LCC's Fairer Funding Campaign** – it was agreed the PC would support the campaign. Clerk to write to local MP, Nick Boles, and an article will be placed in the Link.

**64/17 Proposed development of Land off Tanners Lane** – it was agreed the PC would not make formal comments until a planning application has been received from SKDC. Clerk to write to the agent referring to SKDC's SHLAA and Draft Local Plan.

**65/17 Village Christmas Tree & other Christmas expenses** – it was agreed the budget for the Christmas Tree will be £180 + VAT. Total budget agreed at £400 including gifts to those who help the village and Parish Council.

**11. Next meeting confirmed to take place at 7.30pm at the Willoughby Gallery on Wednesday November 8<sup>th</sup> 2017.**

**Meeting closed at 9.10pm.**

**Mrs. Sara Parker - Parish Clerk**