

DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 10th October 2018 at the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming (Vice Chair), Fox, Collins & Walsingham.

In attendance: Cllr N. Robins, Mrs. S. Parker (Parish Clerk) and one resident.

Open Forum: It was reported there has been a lack of effective communication between residents of Willoughby Close and the management company Midland Heart. A meeting was held to determine responsibility for the strip of land near no. 4 Willoughby Close. Midland Heart are responsible for cutting the grass but they have had issues with their contractor. The Willoughby Close Residents Committee have been advised to contact LCC to determine ownership of the grass and the road as other maintenance issues exist.

- 1. Apologies for absence:** Cllrs Fowler & Muir.
- 2. District, County Councillor & Police Reports:** Cllr Robins reported that the Gravity Fields Festival had gone very well, with over 86,000 people attending over the weekend. There were 20,000 people in the square on Saturday night and over 7,000 visitors to St Wulfrums Church. Three new businesses have been incorporated into SKDC – InvestSK / DeliverSK & EnvironmentalSK. It was reported the new Grantham cinema is behind schedule, with some remedial work needed. It will be opening after Easter 2019. The Ward Member Grant has been paid to the Parish Council towards Remembrance Sunday activities. A new environmental crime officer has been appointed to fine people found fly tipping, littering or allowing their dogs to foul in public places. The officer is issuing 5 tickets a day on average. Cllr Robins reported that although SKDC is over budget at the end of the 2nd quarter, they should be back on track by the end of the 3rd quarter. There will be a large scale cycle event in Bourne on 31.8.19 & 1.9.19, incorporating both women's and men's road races around the area.
- 3. Minutes of the Parish Council meeting held on September 12th 2018:** Approved & signed as an accurate record.
- 4. Councillors' Declarations of Interest:** none noted.
- 5. Clerk's & Chairman's reports on matters outstanding:**

09/16 Neighbourhood Planning – no further update.

18/18 Post Office Mobile Van Service – no further update.

34/18 Cutting back tree near flagpole – a planning application seeking permission to trim back the lower branches and to raise the crown height has been submitted to SKDC planning. Clerk to obtain quotes for the work.

- 6. Matters to be resolved:**
- 7. Circulated correspondence:** i. an email was received regarding evidence of drug use at the play area, and this has been passed to PCSO Bowden. ii. A planning consultation on the statement of community involvement is underway, but this will have no impact on Corby Glen. iii. A communication was received from LCC regarding Winter Self Help – Clerk to ask for salt bins to be filled before winter. iv. A review of polling districts and places is underway, but this will have no impact on Corby Glen.
- 8. Reports from:**
Planning: to consider planning applications received prior to and after the publication of the agenda

S18/1582	Marshall Roberts, Church St	tree works	work allowed by SKDC
S18/1528&9	Andrew, High St	single storey extension	work allowed by SKDC
S18/1807	Teillant, Old Rectory	Replace windows / demolish external wall	no objections

Greens Working Group: 960 daffodil bulbs have been planted around the Green. Councillors will consider whether to plant snowdrops, bluebells and shrubs in the future. Walnut tree saplings have been offered to the Parish Council.

- 9. Payments and Accounts**
 - Bank balances - monthly update approved as set out below.
 - Invoices for payment - Councillors resolved to approve payments as set out in schedule below.

Payments and Accounts

Opening bank balance from 1st September 2018	£ 15,449.24
Income received on bank statement	
<u>Invoices cleared on bank statement</u>	
CDPC – Community cleaner July	£132.85
RBL 24 wreaths for Remembrance Sunday	£288.00
S.Parker – clerks wages & expenses August	£303.51
D.Warden grass cutting August	£360.00
S. Honeywood – Remembrance Sunday expenses	£55.42
Closing Bank Balance 30 th September	£14,309.46
<u>Cheques to be authorised/cleared:</u>	
CDPC – Community cleaner August (to clear)	£132.85
CDPC – Community cleaner September	£132.85
S.Parker – clerks wages & expenses September	£309.66
D.Warden grass cutting September	£190.00
LALC Councillor training – Cllr Collins	£27.50
Estimated remaining NatWest bank balance (excluding Defibrillator fund & play equipment fund)	£13,516.60 £12,029.19)

<u>Defibrillator Fund</u>	
Total banked to date (inc. VAT refunds):	£2,383.80
Purchases to date (inc. VAT):	<u>£1,761.40</u>
Fund remaining:	£622.40

<u>Play Equipment Fund</u>	
Total banked to date (inc. VAT refunds):	£41,425.44
Purchases to date (inc. VAT):	<u>£40,560.43</u>
Fund remaining:	£865.01

<u>Neighbourhood Plan Costs</u> (to be repaid on receipt of grant funding)	
Costs to date	£351.79
Total:	£351.79

10. Matters to be further discussed at this meeting:

06/18 Village Flag – a new version of the Market Cross flag was presented, along with more detailed versions of one of Liz Partridge's designs. The design with the bunting around the Market Cross was chosen, and it was agreed to pay Liz £100 for the artwork.

30/18 Maintenance of communal grass in Willoughby Close – included in agenda point 44/18.

31/18 Relocation of flagpole and cost – the land opposite the Woodhouse Arms belongs to Highways, so Councillors agreed to relocate the flagpole near to the beacon on the Green. It was agreed to ask T. Kiely to undertake the work.

39/18 Maintenance of public rights of way – Cllr Walsingham will print off large versions of the paths and bridleways map. Any necessary maintenance of stiles is to be reported to LCC.

41/18 Vehicles driving over village green, 22 Station Road – it was agreed the situation would be kept under review to ensure there is no parking on the Green.

42/18 Play area inspection report – It was agreed Paul Harwood would be asked to quote for putting protective sleeves around the remaining wooden legs of the toddler tower.

43/18 Christmas Expenditure – the following expenditure was agreed: Christmas Tree approximately £150 + VAT, gifts for those who give their time and help to the Parish Council over the year up to a total of £165.

44/18 Willoughby Close Residents Committee – see report under open forum.

45/18 WW1 Research Group War Memorial Initiative – the Research Group exhibition went well, and all the books have been sold. It is proposed by the Group to use the surplus funds to support an application for War Memorial grant funding to renovate the lettering on the War Memorial. Permission will be required from the Parish Council and England Heritage to carry out the work. It was agreed to support the application for grant funding, to carry out the work prior to the 100th anniversary of the of the installation of the War Memorial in December 2020.

11. Next meeting confirmed to take place at 7.30pm at the Willoughby Gallery on November 14th 2018.

Meeting closed at 9.10pm.

Mrs. Sara Parker - Parish Clerk