

# DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 11th November 2015 at the Willoughby Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming (Vice Chair), Johnson, Grantham, Muir, Fowler and Fox.

In attendance: Cllr N. Robins and Mrs. S. Parker (Parish Clerk).

**Open Forum** : Cllr Honeywood expressed his thanks to all of the Parish Council members and residents who helped clear the leaves from the Green in preparation for the Remembrance Sunday service. Thanks were also conveyed to the Christmas Tree Fund who kindly loaned their PA system for the service free of charge.

Cllr Fowler asked if the monthly minutes could remain on the notice board longer in between meetings. It was suggested a notice could be put up stating that all agendas and minutes can be found on the village website.

**1. Apologies for absence:** none received.

**2. District and County Councillors' Reports:** Cllr Robins noted that: (i) The first round of funding applications under the Community Grant Scheme will be decided on November 12th. (ii) A list has been issued online by SKDC to encourage people to put the correct waste into the correct bins. (iii) The road to Swayfield off the A151 at the top of the hill will be closed from 15th-17th December. (iv) There will be no refuse collections on Christmas Day or New Years Day, collections will resume as normal two weeks later.

8.09pm Cllr Fox arrived at the meeting, having previously informed the Chairman of his late arrival.

(v) Works on the Grantham bypass are underway. (vi) Indications are that the Stamford Georgian Festival was a great success.

**3. Minutes of the Parish Council meeting on 14th October 2015:** These were approved & signed as an accurate record.

**4. Councillors' Declarations of Interest:** None.

**5. Clerk's & Chairman's reports on matters outstanding:**

**45/15 Locations for next Archers Survey** : The Road Safety Partnership has confirmed that surveys will be carried out on Swinstead Road near the rear exit to the Charles Read Academy, on Tanners Lane and on the High Street. A fourth location was offered on the A151 and this will be positioned near the Green (lamp post 9). The surveys will be carried out late November or December.

**48/15 August 2015 tree inspection** : the planning application has been approved by SKDC. Two quotes for the work have been received from a total of four requested. Councillors resolved to accept the current lowest quote unless a new quote is received by November 18th which is £100 or more cheaper. In this instance the Council will reconvene to discuss further. Councillors resolved to have the work undertaken before January.

**49/15 Irregular bank account activity** : a further £100 in compensation has been credited to the Parish Council bank account by NatWest Bank. Cllr Fox is to contact NatWest to obtain the hamper which was also offered. The hamper will be given to a resident chosen at random from the list of electors, at the December meeting. It was resolved that all Parish Council member households and the Clerk's household will be excluded from the draw.

**50/15 New salt bins for village** : Highways have agreed to position two new salt bins in Pridmore Road and St Johns Drive, out of the five requested. Clerk to contact Highways to ask if they would fill salt bins purchased by the Parish Council.

**56/15 Play equipment - potential grant funding application** : the funding application has been submitted and the first round of grant allocations will be made on November 12th. If the play equipment application is approved, the supporting WREN grant application will then be submitted. Cllr Honeywood expressed his thanks to all involved in getting the form submitted so quickly, especially to Amy Roberts for her hard work.

**6. Matters to be resolved:**

**57/15 Christmas expenditure:** Councillors resolved agree a budget of £270 for Christmas expenditure. It was also resolved to give an advance of £145 to Cllr Honeywood to purchase essential items. Receipts will be submitted at the December meeting.

**58/15 2016 Meeting Dates** : it was resolved to agree to the meeting dates for 2016 as distributed to Councillors. Meetings will take place on the second Wednesday of each month with the exception of August when there will be no meeting.

**60/15 Equal Opportunities Policy** : Councillors resolved to adopt the Equal Opportunities Policy circulated.

**7. Circulated correspondence:** South Kesteven Village Services & Facilities Surveys to be returned to the Clerk who will collate the answers and submit a response - deadline December 3rd.

A meeting will take place at the Market Cross Surgery on November 12th to discuss the potential of a Good Neighbour Scheme in the village.

**8. Reports from Committees:**

**Planning**

s15/2689 - Corby Glen Parish Council tree works - approved by SKDC

s15/1898 - Baines, Church Street window replacement - approved by SKDC

s15/2106 - Smith, Swinstead Road - approved by SKDC

s15/1897 - Harwood, Coronation Road - application withdrawn

**Greens Committee**

Nothing further to report - tree works and play equipment grant application detailed above.

**9. Payments and Accounts**

(i) Bank balances - monthly update approved as set out below

(ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below

<b>Opening Bank balance from 1st October 2015</b>	<b>£ 9,271.46</b>
<b>Income received on bank statement VAT Refund</b>	<b>£ 825.60</b>
<b><u>Invoices cleared on bank statement</u></b>	
<b>SKDC May election costs</b>	<b>£ 77.00</b>
<b>Sara Parker - Clerks wages September</b>	<b>£ 271.99</b>
<b>CDPC - Community Cleaner September</b>	<b>£ 116.10</b>
<b>Bourne Skip Hire</b>	<b>£ 192.00</b>
<b>Closing Bank Balance 31.10.15</b>	<b>£ 9,439.97</b>
<b><u>Cheques to be authorised/cleared:</u></b>	
<b>Rick Webster - September grass cutting (to clear)</b>	<b>£ 363.60</b>
<b>Methodist Chapel donation</b>	<b>£ 10.00</b>
<b>Sara Parker - Clerks wages October</b>	<b>£ 284.96</b>
<b>CDPC - Community Cleaner October</b>	<b>£ 118.77</b>
<b>RBL Poppy Wreath</b>	<b>£ 18.50</b>
<b>E. Walsingham step/handrail repairs</b>	<b>£ 120.00</b>
<b>Rick Webster - October grass cutting</b>	<b>£ 121.20</b>
<b>LALC clerk training</b>	<b>£ 23.50</b>
<b>S. Kiely - War memorial grass cutting x 6</b>	<b>£ 60.00</b>
<b>S. Honeywood advance for Christmas expenses</b>	<b>£ 145.00</b>
<b>Estimated remaining NatWest bank balance (of which £825.00 dedicated to the defibrillator fund)</b>	<b>£ 8,174.44</b>

**Defibrillator Fund (as of November 1st 2015)**

<b>Donations made directly into bank account :</b>	<b>£ 390</b>
<b>Cash &amp; Cheques paid into account :</b>	<b>£1,234</b>
<b>Parish Council donation :</b>	<b>£ 500</b>
<b>VAT reclaimed :</b>	<b><u>£ 259.80</u></b>
<b>Total banked :</b>	<b>£2,383.80</b>
<b>Purchases :</b>	
<b>Defibrillator, cabinet and paediatric pads</b>	<b>£1,558.80 (inc. VAT)</b>
<b>Fund remaining :</b>	<b>£ 825</b>

**10. Matters to be further discussed at this meeting:**

**59/15 Precept 2016-17 :** Clerk will issue forecasts for the year end 2015/16 and for 2016/17 so Councillors can discuss the precept in full at the December meeting. To aid the forecast, Cllr Honeywood to ask the Grimsthorpe Estate if we will be billed for the lights at the Willoughby Gallery.

**61/15 Definitive footpaths :** Clerk to contact LCC to ask we can have a copy of the definitive footpath map for Corby Glen, including the path which crosses the land in Mussons Close.

**62/15 Co-op lights - left on all night :** Clerk to contact the Co-op to ask if they could switch some of their lights off at night. They are affecting the houses opposite.

**63/15 Proposal to designate land as Local Green Space :** The Mussons Close Residents Group had submitted a proposal to the Parish Council asking for its endorsement of their proposed submission to SKDC to designate the open space land in Mussons Close as Local Green Space, in the SKDC Local Plan. It was resolved that the Parish Council would support the proposal. Clerk to write to the residents group confirming the Parish Council's support.

**11. Next meeting confirmed to take place at 8pm at the Willoughby Gallery on Wednesday December 9th 2015.**

**Meeting closed at 9.23pm**

**Mrs. Sara Parker - Parish Clerk**